FACULTY COMMITTEES
TITLE, MEMBERS, AND DUTIES

VIDEO CONFERENCE COMMITTEE

<u>Members</u>

A minimum of eight faculty members and no more than twelve
One library representative
One student representative

<u>Committee Information Technology Liaison</u>

The Information Technology Director will appoint an information technology liaison for the committee.

<u>Duties and Responsibilities</u>

1. Set standards for the delivery of video-conference courses and periodically review such courses to assure compliance with SACSCOC and THECB requirements.

2. Review curricular and instructional issues related to the quality of video-conference courses and make recommendations as appropriate to the Distance Education Committee

3. Review the institution's Distance Education Plan, policies and procedures, and make recommendations to the Distance Education Committee as needed.

4. Review technology components for video-conference based courses and recommend technological improvements.